CHANGE Policy Research Internship  
Spring 2020

CHANGE is a U.S.-based advocacy organization whose mission is to secure and protect sexual and reproductive health and rights for all by elevating women’s voices, driving public conversation, and shaping U.S. global health and foreign policy.

The Policy Research Intern position will provide critical research and knowledge management support in the development and implementation of CHANGE’s research portfolio. The Policy Research Intern will support CHANGE’s institutional knowledge on key sexual and reproductive health and rights issues and identify opportunities for further research to support CHANGE’s advocacy agenda. The Policy Research Intern will report to the Policy Research Associate. The Policy Research Intern will gain unique insight into the strategic and programmatic components necessary for a small organization to effect positive political change as well as develop a critical understanding of how the policies, funding decisions, and programmatic priorities of the United States and other donor governments and agencies affect the health and lives of women and girls worldwide.

Primary Duties and Responsibilities:

• On a weekly basis, track and summarize reports, articles, and publications from peer reviewed journals, key institutions, and nongovernmental organizations that reflect important trends and evidence in CHANGE’s sphere.

• Support critical areas of technical and policy research relevant to CHANGE’s advocacy agenda and ongoing projects that focus on sexual and reproductive health and rights, including HIV and AIDS, family planning, and maternal health.

• Provide up-to-date data to CHANGE staff for use in CHANGE’s analysis and communications and ensure accuracy of evidence cited in CHANGE reports and publications.

• Assist in maintaining Dropbox research database.

• Research and write factsheets and blogs as needed.
Minimum Qualifications:

- Pursuing a Master of Public Health or equivalent degree
- Excellent written and oral communications skills and high attention to detail
- Strong critical thinking and data analysis abilities
- Familiarity with Microsoft Office and Google Drive
- Ability to multitask and organize various projects with overlapping deadlines
- Background or demonstrated interest in women’s rights, sexual and reproductive health and rights, human rights and/or public health
- Commitment to CHANGE’s mission and high standards of performance
- Familiarity with a citation manager (e.g., EndNote, Zotero) preferred

Application Deadline: November 27, 2019

Start Date: January 6, 2020

How to apply: Please submit a cover letter including a summary of relevant past experience and qualifications for this position and a current resume through this Google Form. If you do not have a Google account, emailed application should be sent to change@genderhealth.org with “Spring 2020 Policy Research Intern” in the subject line. Only candidates selected for an interview will be contacted. No phone calls please!

Salary and benefits: This is a paid internship for 20-30 hours per week with the opportunity to extend beyond the spring; no benefits.

The Center for Health and Gender Equity is an equal opportunity employer. To learn more about CHANGE, please visit www.genderhealth.org.

NOTE: All interested applicants must be authorized to work in the U.S. at the time of application.